

# Change of Registrant Procedure

## Change of Owner (COR)

When you register a domain with Joker.com, you become the "owner" of that domain. This means the domain is added to your domain portfolio, and you always maintain full control over it.

Your role as the Joker.com "account holder" also designates you as the "**Designated Agent**" (DA) **of the domain since December 1, 2016**. This change was introduced in the ICANN Change of Registrant policy (COR).

The responsibilities of a DA are governed by Joker.com's Terms & Conditions, specifically outlined in sections **§19-2, §19-4, §10-2, §10-7, and §10-8**.

The definition of a DA is further explained in **Addendum 1** of the T&C.

There is also a contact called the "registrant" who represents the official identity of the domain owner according to ICANN and/or Registry requirements. More information about the domain registrant can be found here.

Just like any registrant data, you can edit or maintain the registrant information using Joker.com's Domain Management section.

Since December 1, 2016, changing the registrant (COR or owner change) of a generic top-level domain requires an **extended procedure mandated by ICANN**:

- Generally, **both** the prior registrant and the new registrant need to confirm the change
- Emails will be sent to both parties containing coded links to acknowledge the transaction
- The designated agent (DA) is also empowered to make decisions regarding this process (see above for details)
- Before initiating the process, the initiator has the option to choose not to apply a 60-day transfer lock after the change of registrant. Otherwise, this lock will be applied by default.
- For Resellers, we offer extended IRTP-C options and tools to handle COR and secure keys.

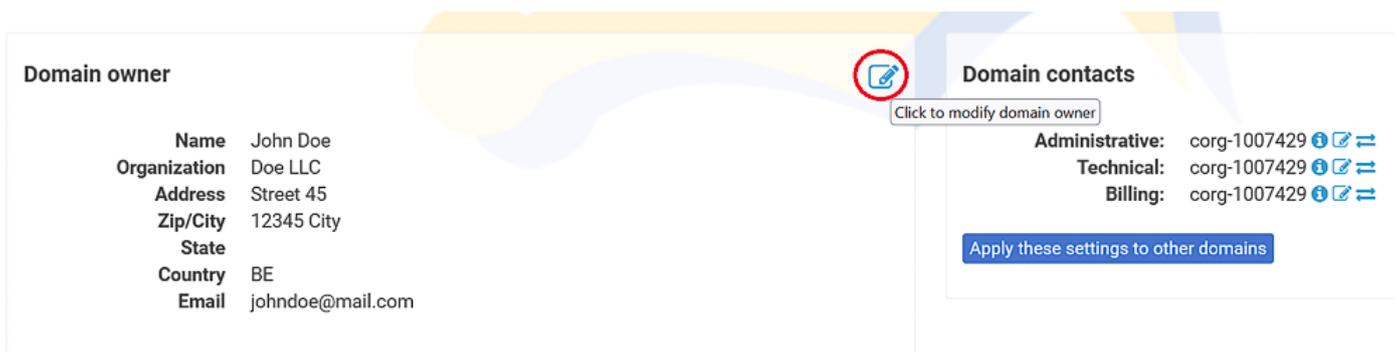
- The full policy can be found [here](#).
- It is mandatory to provide valid and **accurate address and identity information for Whois data**. This requirement applies to all domain registries.

**Please note:**

- some ccTDLs (**.be, .fi, .es**) can not be modified regularly and requires a special procedure. Please refer to **Specific ccTLDs: Transfers article**
- In case you have received an **"invalid address"** or **"Wrong Whois Data"** notice, please refer to [this article](#).

To update the current Whois information in a regular way, or **change the registrant**, please:

1. Go to [Domain Management](#), and click "edit" in the "Domain Owner" section:



The screenshot shows a domain management interface. On the left, under 'Domain owner', there is a list of details: Name (John Doe), Organization (Doe LLC), Address (Street 45), Zip/City (12345 City), State, Country (BE), and Email (johndoe@mail.com). On the right, under 'Domain contacts', there are three rows: Administrative (corg-1007429), Technical (corg-1007429), and Billing (corg-1007429). Each row has three icons: a person, a pencil, and a double arrow. A red circle highlights a pencil icon in the top right corner of the 'Domain owner' section, with a tooltip that says 'Click to modify domain owner'. At the bottom of the 'Domain contacts' section, there is a blue button that says 'Apply these settings to other domains'.

2. Enter the new registrant's data, and click "Proceed":

## Edit Contact: Registrant - example101.org

Please enter contact data for the registration of the domain(s).

Please note, that any change of name, organization or email address of the registrant requires an extended confirmation procedure according to [IRTP-C](#).

Entries marked with "\*" are mandatory. Please make sure, that your data entered here is complete and valid. [?](#)

* Name	<input type="text" value="Max Mustermann"/>	
Organization	<input type="text"/>	
* Address 1	<input type="text" value="Street 191"/>	
Address 2	<input type="text"/>	
* Postal/Zip Code	<input type="text" value="12345"/>	* City <input type="text" value="New York"/>
State	<input type="text"/>	
* Country	<input type="text" value="United States of America (US)"/>	
* Email	<input type="text" value="example@joker.com"/>	
* Phone	<input type="text" value="+1.617. 682.0115"/>	Fax <input type="text" value="+49.211 12345678"/>

### ICANN IRTP-C Change of Registrant (COR)

As of 2016-12-01, ICANN set a new policy regarding the change of the name, organization or email address of a domain's registrant for all generic top level domains. The implementation of this policy at Joker.com makes use of the role of the "DA", the Designated Agent of a domain. This now has been clarified in our Terms & Conditions, Addendum 1), for which we kindly ask you for acknowledgement.

These new policy is defined [here](#).

Please note: The change will be executed only after you as the designated agent have confirmed the change. For this, Joker.com will send an email to your Joker.com email address, containing a link to acknowledge the change.

I accept:

- [Terms & Conditions of JOKER.COM and all listed addendums](#)

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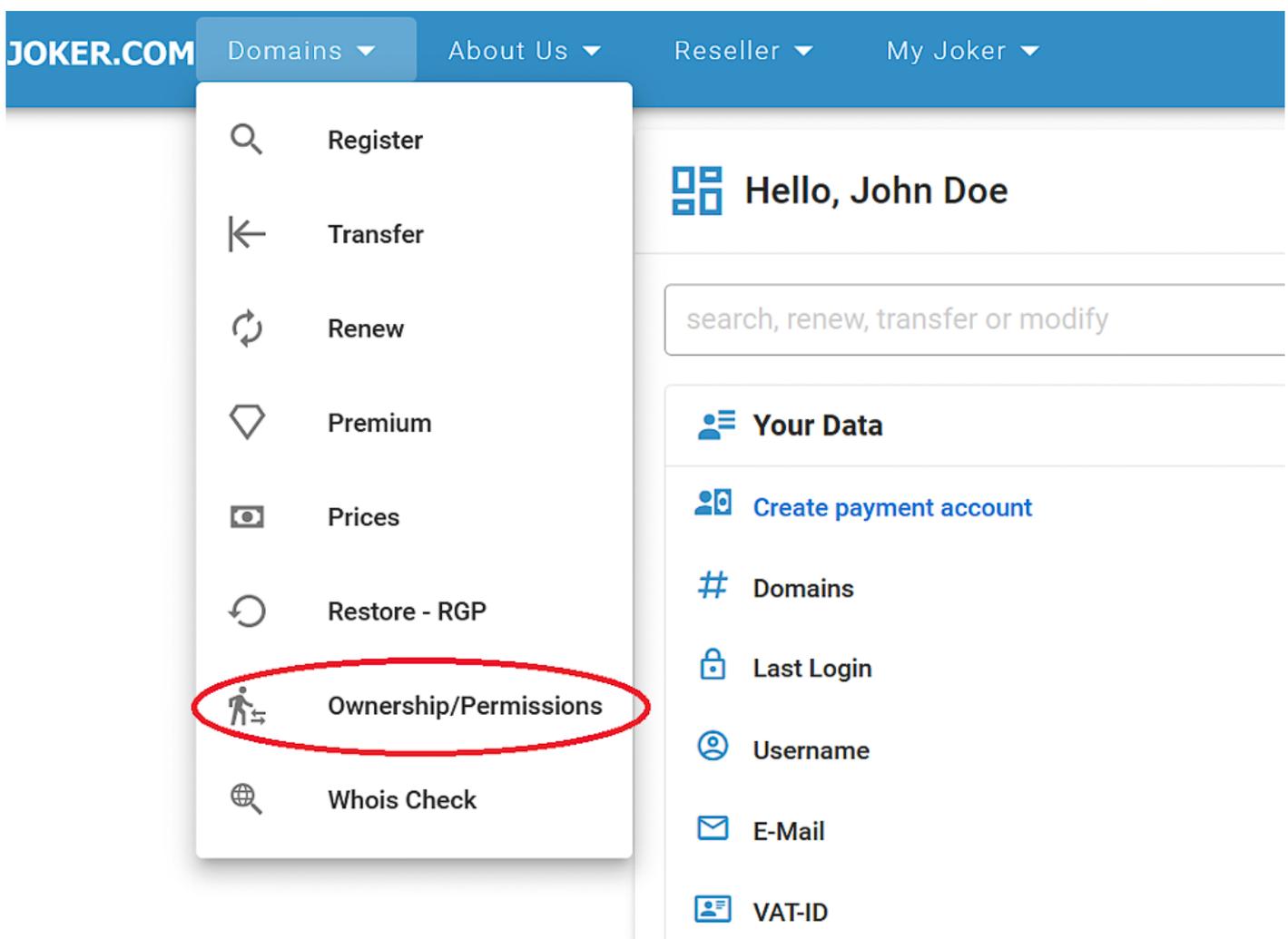
3. Apply the changes by clicking the **link in the confirmation email** you received from us.

## How to Claim Domain Ownership

There are situations that may require you to claim ownership of your domain, such as losing your login credentials for the account of DA or if your domain is being managed by someone else whom you have lost contact with.

In such a scenario, the only option left is to transfer your domain to a new active account. To do this, follow these steps:

1. Log in to your account or create a new one if necessary
2. Go to the "Domains" menu and select "Change Ownership or Permissions of a Domain":



3. Enter your domain and click "Proceed":

## Transfer of Ownership or Permissions of a Domain

Please enter the related domain name

Please choose one of these options:

- Assign ownership of a domain to another Joker.com customer - this is equivalent to an **internal transfer**.  
The internal transfer of a domain is free of charge, if the new recipient of the domain is also a Joker.com customer. Otherwise, please perform a normal "transfer" procedure. Additionally, the domain you want to assign to another Joker.com customer must be owned by you, means you have to have it in your portfolio.

In case you only want to change the Whois data of the owner information, you do not need to perform any special procedure, just use the [My Domains](#) to modify your domain's properties.

In case you want to **claim ownership for yourself**, this procedure will lead you automatically through the necessary verification process.

- Change an **incomplete or wrong Whois address record** (invalid address).

Fee: USD 12.10/EUR 11.12/GBP 9.72

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Depending on the Whois data and the current owner of the domain, you may be asked to submit additional documents. Along with the provided form for this procedure, please prepare the following documents:

- **A copy of an official document** (identity card, driving license, or passport) that confirms the registrant's name and address
- **For organizations:** Print out the form on the company letterhead
- **For organizations:** A copy of a utility bill that confirms the address

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